



TOWN OF NORWELL
HIGHWAY DEPARTMENT

Glenn Ferguson, Director
Town of Norwell
345 Main Street
Norwell, MA 02061
(781) 659-8042
FAX (781) 659-0473

STREET OPENING PERMIT APPLICATION

TO OPEN, OCCUPY, USE, OBSTRUCT AND CLOSE A PORTION OF A PUBLIC WAY
(NOTE: NO PERMITS NOVEMBER 22nd THROUGH APRIL 15th)

APPLICANT INFORMATION

Applicant Company: Date
Applicant Name: Email
Address: Phone

PERMIT INFORMATION

Permit Address: Start Date End Date
Size of Opening: L: ft. W: ft. D: ft.
Dig Safe Number (required):

Reason for Opening: (full description)
Submit a sketch of the proposed work, showing location and the work to be done, pipe size, material to be used, type of work such as water, gas, cable, telephone, electric, etc. Indicate relationship to existing light poles, hydrants, trees, traffic signs, water mains, etc. and the nearest intersection if within 50 ft. (show "north" arrow) and estimated size of Trench LxWxD.

- The Town of Norwell requires a copy of this Street Opening Permit Application (2 sided) along with Trench Permit (separate permit application) to be with the operator or foreman on site at all times.
Moratorium Roads: All roads which have been paved within the previous 5 years. The moratorium prohibits street cutting on newly constructed or re-constructed pavement less than 5 years old except in cases of emergencies. In such emergency situations, or special situations, a Special Permit is required. Contact the Highway Director to determine if applicable. The Town will require an additional fee of \$4,000. (per ATM 18 [FY 19] Article 30)
Applicant agrees to contact/notify Highway Director or his designee when Applicant is on site (617-645-7710).
Applicant agrees to not re-use existing material and must be replaced with structural gravel/process gravel with a sub-base of 3/4" dense grade stone.
Applicant agrees vactor truck excavation is necessary when less than two feet tolerance between gas line and existing utilities (water line).
Applicant agrees to meet existing pavement thickness.
Applicant agrees asphalt patch to be infrared by a Town approved contractor, if deemed necessary by Highway Director.

Name of Insurer: Policy Expiration:
Name of Surety: Amount: Expiration Date:

The licensee hereby agrees to conform to the statutes, bylaws and/or other specifications and rules and regulations of the Town of Norwell in particular as defined on the back of this application now or hereafter in force relative to restoring the street to a satisfactory condition and to protecting the public by adequate lights and safeguards. The licensee further agrees to indemnify and save harmless the Town of Norwell from any and all loss, damage and expense sustained by reason of any act or omission by the licensee hereunder.

Signature Applicant/Contractor Date

TO BE FILLED OUT BY TOWN (revised 05-08-19)

Trench and Street: Trench and/or Street Permit Fee \$350.00 Paid
Permit valid Until: Moratorium (if applicable) \$4,000.00 Paid

Please make check payable to Town of Norwell

Approved by Highway Commissioner Date
Approved by Water Department Date
Approved by Police Department Date

FINAL APPROVAL: Town Administrator Date

NOTE: The Town will require all contractors to have a minimum of \$1,000,000 general liability and certificate authenticating that they have workers compensation coverage.

SPECIFICATIONS

TO DIG OR BREAK UP THE GROUND IN A PUBLIC WAY IN THE TOWN OF NORWELL, MA

1. All persons to whom permits are issued shall conform to the statutes, ordinances, by-laws or specifications herein contained for the rules (See Rules and Specification Governing Street Excavation & Dept of Telecommunication and Energy (DTE) revised Mar 2017) of any department involved; at the permit may be revoked or suspended at any time by the Board of Selectmen; that the violation of any specifications thereof or of any conditions herein contained shall work an immediate revocation of this permit, such revocation to be effective upon notice by the Highway Director, the Chief of Police or the Engineering Supervisor. It shall be mandatory that the Contractor hire a Police Officer when in the opinion of the Police Chief, if necessary.
2. The Applicant hereby certifies that they will indemnify and save harmless the Town of Norwell from any and all loss, damage, and expense it may sustain or be required to pay by reason of the work herein permitted, or by reason of any act or negligence on the part of the holder of this permit or theirs/its employees or agents, relating to such work, or by reason of any violation of any specification herein.
3. The holder of this permit shall place and maintain at the beginning of twilight through the whole of any night over or near the place so occupied or opened, obstructed or used, and over and near any gravel, dirt or other material whatsoever involved in their operation, a light or sufficient lights to protect travelers from injury; shall place and maintain a safe and convenient way for the use of foot travelers and vehicles around or over such place; shall not allow the placing of any advertising matter within the limits of the space occupied, without proper authorization.
4. The holder of this permit shall not disturb or interfere with any pipes, wires or drains, nor injure or damage any tree, shrub, growth, or part thereof, and shall furnish in their conduits accommodations for all wires belonging to or to be used by the Town of Norwell, free of charge, whenever requested to do so, and shall remove wires and conduits whenever directed and not until directed, and shall follow the directions of the Highway Director where excavation will, in his opinion, be likely to injure or damage any tree, shrub, growth or part thereof.
5. The holder of this permit shall clean and remove any refuse or rubbish when so directed in the immediate vicinity of their work; shall do the necessary watering or sprinkling to obviate dust and shall immediately back-fill any excavation upon the direction of the Highway Director of the Town of Norwell whose orders shall be final and conclusive.
6. The holder of this permit shall use this permit for no other purpose than the stated; shall place no material so as to interfere with flowage to catch bas ins, stom1 drains., sanitary sewers or removal of covers of the same, nor to interfere with any hydrant, pole, post or structure belonging to the Town of Norwell or any public service corporation, and shall protect such hydrants, poles, posts or structures from injury of defacement.
7. The holder of this permit shall tamp all back fill. Any cold patch used as a temporary measure shall be removed before final patch is applied. The edge of the excavation shall be evenly cut back six (6) inches on each side to form a bridge effect. All moratorium roads within the 5 year moratorium will require a Special Permit along with an additional fee (refer to page 1). Highway Director will determine if applicable. Within 5 year moratorium, asphalt layer must equal the existing thickness of asphalt and road patch must be infrared. The top of the excavation shall be finished with at least one (1) foot of gravel and at least 2.5 inches of base and 1.5 of top or equal former surface, whichever is greater.
8. Subsequent maintenance, if necessary, as determined by the Highway Director, to correct defects occurring within two (2) years after the completion of the work done under this permit, shall be ordered by the said Highway Director and paid for by the user of this permit; and the surface of all streets disturbed shall be restored to the satisfaction of the Highway Director of the Town of Norwell and payment therefore shall be made by the user of the permit.

By signing below, Applicant/Contractor acknowledges the requirements set forth by the Town and agrees to comply with these requirements.

Signature: _____ Date: _____